CONTAINER & LOADING INSPECTION CHECKLIST

I. PRODUCT INFORMATION
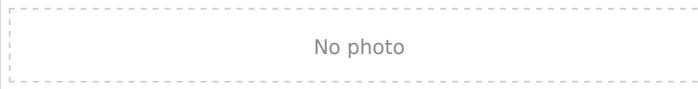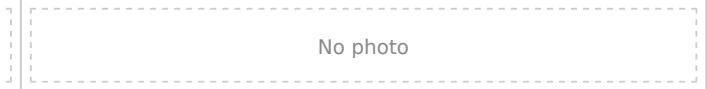
Product Name:		**SKU/ID Box no.:**	
PO number:		**Vendor name:**	
Number of each type of carton boxes loaded in container:			

II. RESULT SUMMARIZE

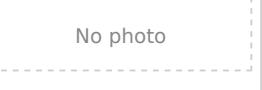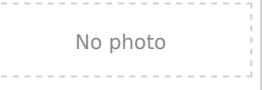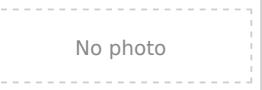| RESULT	NON-CONFORMANCE NOTE
☐ ACCEPTED ☐ NOT ACCEPTED	

III. CONTAINER INSPECTION & SEAL VERIFICATION CHECKLIST

CONTAINER LOADING LOCATION	SHIPMENT INFORMATION
Name:	Carrier Name:
	Container #:
Report no.:	Carrier booking number:
	Carrier Seal #:
	Container Type (20/40/40'HC/40'RF/45'. etc.):

Photo container number on outside door	Photo container number on inside wall
No photo	No photo

GENERAL GUIDELINES

• Procedures must be in place to verify the physical integrity of container structure prior to stuffing & include the reliability of the locking mechanisms of the doors.

• A 10-points inspection process (1-10) is required for all containers and must include verification that there is no damage to container that would compromise cargo integrity, as well as confirmation that there is no foreign material in container.

• A 07-points inspection process (11-17) is required for all POs and must include verification that there is no damaged/broken/torn carton boxes, or any wet carton boxes loaded in container.

No.	ITEM	RESULT	NOTES
1.	Container walls (left, right, front, top, bottom) clean, dry, odor-free. *No odor, pest, infestation, dirt, stains, or previous cargo residues found. If previously used, ensure it is thoroughly cleaned.*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo
2.	No structural defects or damages in container walls (left, right, front, top, bottom). *No holes, cracks, tears, bends, or other damages found on container's structure. No rust that causes structural damage (surface rust is acceptable).*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo
3.	Ceiling of container is clean, dry and undamaged. *No holes, cracks, bends, damages or rust on container's ceiling*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo

No.	ITEM	RESULT	NOTES
4.	Doors can be opened completely. *No obstructions or damage preventing doors from fully opening.*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo
5.	Doors seals are in good condition. *Door seals must be intact and not torn, broken, or deformed. They must be able to seal container completely when doors are closed and locked.*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo
6.	All locking mechanisms are secured and intact. *No damage on the locking mechanisms. The locking bars and cams must operate correctly.*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo
7.	Container doors can be closed completely. *Ensure no obstructions that preventing doors from fully closing and being locked. Doors must be able to securely lock.*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo
8.	Container doors are properly aligned. *Doors must close evenly and align properly to ensure a tight seal and prevent tampering.*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo
9.	No external damages to container structure (top, sides, bottom). *No holes, cracks, bends or other damages found on container's structure (excluding surface rust)*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo
10.	No visible light coming through the container when doors are closed. *Inside the container should be completely dark when doors are closed, indicating no holes or gaps.*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo
11.	No damaged/broken/torn carton boxes loaded in container. *Photo (if any Non-conformance detected)*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo
12.	No wet carton boxes loaded in container. *Photo (if any Non-conformance detected)*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo
13.	No mould, any sign of mould on carton loaded in container. *Photo (if any Non-conformance detected)*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo
14.	Heaviest items on bottom, lighter items on top *Photo (if any Non-conformance detected)*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo
15.	Stacking carton in container following arrow printed on carton *Photo (if any Non-conformance detected)*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo
16.	Loads must be stable and not shift, slip, or fall over during shipping and when opening container doors or unloading. *Photo (if any Non-conformance detected)*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo

No.	ITEM	RESULT	NOTES
17.	No unacceptable condition *Photo (if any Non-conformance detected)*	☐ COMPLIED ☐ NON-COMPLIANCE	No photo

(*) If an unacceptable condition #1-10 is found, container MUST NOT be used.

CONTAINER INSIDER MEASUREMENT

LENGTH Meter		BREADTH Meter		HEIGHT Meter	

SEAL VERIFICATION CHECKLIST

ITEM	CHECK	NOTES
- Seal must be carrier's approved high security seal	☐ Yes ☐ No	
- Physical structure after sealed & confirmed well done	☐ Yes ☐ No	

Photo of overview of closed container doors & seal condition	Photo of seal
No photo	No photo

LOADING PROCESS

Photo of loading process	Photo of 1st layer loaded
No photo	No photo

Photo of ½ container loaded	Photo of Full container loaded
No photo	No photo

Photo of One container door closed and sealed	Photo of Full container door closed and sealed
No photo	No photo

SIGNATURES

Inspector (Printed):   Date/Time inspected:

Inspector (Signed):